

Southside Elementary School School Advisory Council Meeting Minutes for November 26, 2018

1. Welcome- At 2:15PM, Mrs. Marlana Palmer welcomed all present. Heather Morenc, Robyn Melton, BettyJo Olsen, Joanne Carroll, Justine Deringer, and Jill Williams, along with myself, Marissa Whittier, were all physically present. Kim Thomas, Robin Lentz, and Misty Champion were all present via phone.

2. Approval of School Recognition Funds- Mrs. Justine McCoy went over School Recognition Funds. These are refunds received for being an A-School. All staff from the 2017-2018 school year will receive a bonus, regardless of reasons for leaving. instructional staff, that includes 53.5 people, will receive \$894.62 per person. Non-Instructional staff, that consists of 31 people, will each receive \$455.96. (Non-instructional staff includes paras, custodians, and cafeteria workers.) A total of \$61, 996.93 will be distributed. A motion to pass the above mentioned was made by Robyn Melton. It was seconded by Heather Morenc.

3. Final Copy of School Improvement Plan Distributed- Mrs. Palmer began to review the final copy of our School Improvement Plan. A copy was passed out for each member to view. All were reminded of Title 1 qualifications. Being a Title 1 school allows for extra funding which helps with providing paras and supply money, or funding in general. We all reviewed school information and last year's data. As of last year, kindergarten's reading was ranked lowest. Our School Improvement Plan is set into place to help increase kindergarten's percentage of students ranked above the 50th percentile. This will be targeted with before and after school tutoring for the lowest quartile. Tutoring not only will occur but will begin earlier in the year than last year. Data chats and reflection, as well as professional development, will occur in order to help all. A part-time ELL teacher has also been added to help with the progression of reading among our ELL students. All of these together will hopefully help increase the percentage of kindergarten students scoring at or above the 50th percentile rank.

4. Final Copy of Parent and Family Engagement Plan Distributed- Our Parent and Family Engagement Plan has been distributed through multiple resources in order to reach more parents. Text Remind, monthly and weekly newsletters, as well as School Reach all provide communication of upcoming events. Our school-parent compact also helps outline how parents, entire staff, and students will share responsibilities for improved academic achievement.
5. Front Office Documents/Website Documents- Mrs. Jill Williams informed all of important school documents and where they might be found. Not only are our Parent and Family Engagement Plan, School Improvement Plan, School Grade Report that shows we are an A-School, School Financial Report, Parent Compact, and Title I Handbook found on our school's website, but a hard copy can also be found in the front office for viewing.
6. Other Concerns/Questions- At our next meeting, which will be held in either February or March, we will revamp our plan again regarding new data received, as well as update our budget report.
7. Adjourn- A motion to adjourn was made by Heather Morenc at 2:41PM and seconded by Robyn Melton.

Respectfully,
SAC Secretary,
Marissa Whittier